

**CITY OF BILOXI
AGENDA ITEM
FACT SHEET**

Item No.: 5C

Council Meeting Date: January 6, 2026

ITEM TITLE: **RESOLUTION**

INTRODUCED BY: **Mayor Andrew "FoFo" Gilich**

CONTACT PERSON: **Rick Weaver, Chief Administrative Officer**

Peter Abide, City Attorney

SUMMARY EXPLANATION:

Confirming and approving oath of office for Tyra Johnson, current Biloxi police staff, as a qualified and proper person to administer the duties of deputy clerk of the court in the Municipal Court of the City of Biloxi, Mississippi.

Resolution ✓ Ordinance _____ Public Hearing _____ Routine Agenda _____

Exhibits for Review

Contract _____ Minutes _____ Plans/Maps _____ Deed _____ Lease _____

Other (Specify): _____

Submittal Authorization: Council President _____ Mayor ✓

STAFF RECOMMENDATION:

COUNCIL ACTION: Motion By: _____ Second By: _____

<u>Vote:</u>	<u>Councilmember</u>	<u>Yes</u>	<u>No</u>	<u>AFR</u>	<u>ABST</u>	<u>Councilmember</u>	<u>Yes</u>	<u>No</u>	<u>AFR</u>	<u>ABST</u>
	Gray	_____	_____	_____	_____	Tisdale	_____	_____	_____	_____
	Marshall	_____	_____	_____	_____	Glavan	_____	_____	_____	_____
	Nail	_____	_____	_____	_____	Shoemaker	_____	_____	_____	_____
	Creel	_____	_____	_____	_____					

ACTION TAKEN:

km010626bcourt

Resolution No.

RESOLUTION CONFIRMING AND APPROVING OATH OF OFFICE FOR TYRA JOHNSON, CURRENT BILOXI POLICE STAFF, AS A QUALIFIED AND PROPER PERSON TO ADMINISTER THE DUTIES OF DEPUTY CLERK OF THE COURT IN THE MUNICIPAL COURT OF THE CITY OF BILOXI, MISSISSIPPI

WHEREAS, Section 21-23-11 of the Mississippi Code of 1972 authorizes the Municipal Judge to appoint "other municipal employees as deputy clerks of court to assist the clerk of the court in the conduct of the court's responsibilities" and requires that the authorization be entered in the minutes of the municipality;

WHEREAS, the police department has situations that require immediate preparation of documents under oath at times when there is no deputy clerk available to take the officers' oath and that it would be advantageous to the police department to have employees on duty at such times to complete the sworn documents; and

WHEREAS, it is the recommendation of the Director of Police, John Miller, that said authorization be granted.

WHEREAS, Tyra Johnson, is appointed by the Mayor and recognized by the Council as a qualified and proper person to administer the duties of Deputy Clerk of the Court for the City of Biloxi; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BILOXI, MISSISSIPPI, THAT:

SECTION ONE: The appointment of Tyra Johnson, to serve as Deputy Clerk of the Court for the City of Biloxi, is hereby confirmed, and said officer shall be vested with all the powers, duties and authority that is vested in said office under the laws of the State of Mississippi.


SECTION TWO: This resolution shall take effect and be in force from and after adoption.

**IN THE MUNICIPAL COURT OF THE CITY OF BILOXI
STATE OF MISSISSIPPI**

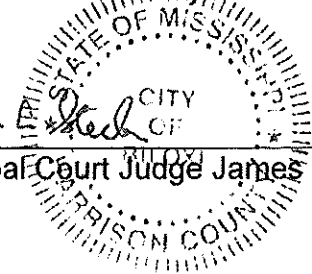
IN RE: APPOINTMENT OF AND OATH OF OFFICE OF DEPUTY COURT CLERK

By authority of Section 23-21-11 of the Mississippi Code of 1972 and as authorized by the City Council and spread on the minutes of the City of Biloxi, Mississippi, I do hereby appoint TYRA JOHNSON as Deputy Court Clerk of the Municipal Court of the City of Biloxi and who shall assume said office upon taking the below oath.

Sworn to and subscribed before me on this 22nd day of December, 2025



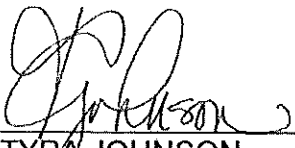
Municipal Court Judge James Steele



OATH OF OFFICE

I TYRA JOHNSON do solemnly swear (or affirm) that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi, and obey the laws thereof; that I am not disqualified from holding the office of Deputy Court Clerk; that I will faithfully discharge the duties of the office upon which I am about to enter. So help me God.

Dated this the 22nd December, 2025



TYRA JOHNSON